



সাউথ এশিয়া ইনসিওরেন্স কোম্পানী লিঃ SOUTH ASIA INSURANCE COMPANY LTD.

Head Office : Shawdesh Tower (1st, 5th, 6th & 9th Floor), 41/6, Purana Paltan (Box Culvert Road), Dhaka-1000, Bangladesh
Phone : (PABX) 02-47111151-53, 47122901, 47121485, Cell: 01729-230691

NOTICE OF THE 23rd ANNUAL GENERAL MEETING (AGM)

Notice is hereby given to all the shareholders of South Asia Insurance Company Limited that the 23rd Annual General Meeting (AGM) of the Company will be held on 25/09/2023 at 04:00 PM Company's registered Head Office at Green City Edge (14th Floor), 89, Kakrail C/A, Dhaka to transact the following businesses and adopt necessary resolutions:

Agenda:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 31 December 2022 together with the Auditors Report thereon.
2. To declare 65% stock dividend for the year ended 31 December, 2022 as recommended by the Board of directors.
3. To elect Directors in place of those who shall retire in accordance with the provision of the law and Articles of Association of the Company.
4. To discuss on the increase of authorized capital of the Company.
5. To appoint the External Auditor of the Company and to fix their remuneration.
6. To transact any other related business with the permission of the chair.

All the shareholders are requested to make it convenient to attend the meeting on the date, time and venue mentioned above.

Dhaka.

Dated: 04/09/ 2023.

By the order of the Board


Faruque Ahmed
Deputy Secretary

Note:

- a. A member of the Company entitled to attend and vote at the AGM and vote of General Meeting may appoint a proxy to attend and vote on his/her behalf.
- b. Members are requested to notify change of address, if any, to the Company.